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HIPLA Board Meeting Minutes March 22, 2010

In Attendance:

Al Riddle
Anthony Matheny
Howard Speight
Chris Shield
Shawn Foster
Ted Ro
Joseph Beauchamp
Carey Jordan
Elizabeth King
Marcella Watkins
Stephen Koch

1. Steve Koch called the meeting to order. The February meeting minutes were approved, after motion by Shawn and second by Marcella.

2. Treasurer's Report

Howard reviewed the monthly balance sheet, attached below. Actual versus budgeted income and expenses for the year were down, but due to the successful Judge's dinner and the fact that the accountants have not billed HIPLA for recent work, the net income for the year was up significantly from plan.

3. Old Business

The St. Arnold's Happy Hour event was judged to be a success, although the minimal number of students that attended was disappointing. Steve has submitted his receipts to Howard for reimbursement; Robb Edmonds has yet to do so. The total expense for the event appears to be between \$1500 and \$2000.

The Moot Court Judging activities were a success, but - due to a significantly larger number of teams that have typically come to Houston in the past - Anthony reported that an insufficient number of judges were available compared to the number that was preferred. Those present were able to adjust schedules appropriately. The Board recognized that the typical overlap with Houston's spring break weekend made it difficult to get volunteers, but a stronger push to get judges next year would be planned.

The Science Fair was successfully held, and HIPLA award winners selected. They have been invited to the upcoming April lunch to be held in their honor.

Georgianna reported by email that Fall Institute planning was well underway. She and Paul Janicke have a draft schedule for the event and most speakers have been contacted.

The email has timely gone out to the members regarding the proposed new slate of board members and officers. Al reported that all previously identified officers and board members had accepted the nominations prior to the transmittal of the email, and that he has also contacted new committee chairs, per the attached table, and received their concurrence to participate as well.

4. New Business

The new Board is tentatively scheduled to meet on April 22, at the offices of Greenberg Traurig, hosted by Anthony.

5.

The luncheon will be held March 25.

Marcella moved to adjourn, Shawn seconded.

<u>Event</u>	<u>Budgeted</u> <u>Income</u>	<u>Budgeted</u> <u>Expense</u>	<u>Actual</u> <u>Income</u>	<u>Actual</u> <u>Expense</u>	<u>Net</u> <u>Difference</u>
Fall Institute	\$165,000.00	\$125,000.00	\$125,389.00	\$96,221.34	-\$10,832.34
Golf Tournament	\$9,000.00	\$9,000.00	\$8,496.00	\$8,701.36	-\$205.36
Judges' Dinner	\$25,000.00	\$30,000.00	\$52,325.00	\$35,014.74	\$22,310.26
Monthly Lunches	\$35,000.00	\$50,000.00	\$39,020.00	\$44,645.61	\$9,374.39
Membership Dues	\$46,000.00		\$40,075.00		-\$5,925.00
Other Income			\$400.00		\$400.00
Awards & Plaques		\$2,000.00		\$888.60	\$1,111.40
HIPLA Fellowship		\$6,000.00			\$6,000.00
Law School Reception		\$1,000.00			\$1,000.00
Amicus Briefing		\$1,800.00		\$1,358.15	\$441.85
Merchant Fees		\$10,500.00		\$11,111.90	-\$611.90
Miscellaneous Expenses		\$2,500.00		\$1,607.39	\$892.61
Moot Court Expenses		\$2,500.00		\$2,495.00	\$5.00
Science Fair		\$6,000.00		\$11,000.00	-\$5,000.00
Scholarships		\$27,000.00		\$24,000.00	\$3,000.00
Telephone		\$400.00		\$357.17	\$42.83
Website Maintenance		\$1,500.00		\$669.80	\$830.20
CPF Expenses		\$14,000.00			\$14,000.00
	\$280,000.00	\$289,200.00	\$265,705.00	\$238,071.06	
			0.00		

Net	-\$9,200.00	\$27,633.94
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Here is the list of committee chairs for 2010/2011. By-laws, Communication, Ethics, and Local Rules committees will be the subject of discussion at our initial board meeting of the new Board next month.

NIPA Liaison	Kevin Keeling
J's Dinner (Pres-elect)	A. Matheny
Institute	G. Braden
Finance	I. Chowdrey
Amicus	S. Spears
By-laws	
Communication	
Entertainment	L. Culpepper
Giles Rich	C. Shields
Inv.of the Year	K. Taylor
Law school rel.	R. Edmonds
Meeting Arr.	M. Reeves
Membership	M. Chretien
Science Fair	N. Dunn
Speakers	J. Johnson
Ethics	
Schalorship/ Fellowship	B. Adams
Local Rules	
Long Range Planning	Locklar