

HIPLA BOARD MEETING MINUTES

NOVEMBER 19, 2002

Present:

Gordon Arnold
Stephen Koch
Patricia Meier
Kim Muller

Margaret Kirick
Craig Lundell
Paul Morico
Brit Nelson

Prior Minutes of October 8, 2002 Meeting:

October Minutes Approved.

Holiday Luncheon December 12, 2002:

Discussion was had about having entertainment – perhaps classical music – board approved a budget of \$500 for special entertainment.

Judges Dinner 2003:

Craig reported that David Wolf could not speak because of another engagement the night of the dinner. Ed Fein suggested Dr. John-David F. Bartoe as a substitute. The Board agreed. The Contract for the Four Seasons has been signed. Discussion was had concerning having HIPLA sponsor an I.P. Student Clerkship. Board also discussed sending an e-mail announcement to the membership about eight weeks before the event and also posting an announcement on the website.

Treasurer's Report (October/November):

Steve Koch reported that the organization has over \$148,000 in the bank. Revenues for the Fall Institute were over \$109,000. Expenses were \$52,000 and thus the Institute netted \$57,200. We had approximately \$8,000 in bounced credit card receipts. Craig noted that Hruzek just processed his credit card payment, so some of the unpaid fees may have been due to the fact that Hruzek had not processed them yet. HIPLA will have approximately \$120,000 in the bank after \$28,000 (1/2 of profit from the Institute) is sent to University of Houston.

Executive Committee Report:

- Kim reported that Ron's revised draft of USPTO Strategic Plan – Letter was sent out for comment
- Congress is considering eliminating divisions in the new fee increase proposal/strategic plan.

- The new Strategic Plan is coming out today. TPAC/PPAC are expected to report to their positions on it.

By-Laws Update:

Patty Meier gave the report. She updated the Board on the changes she made. The responsibilities of the President Elect were discussed. It was decided that the Board needs to pass revisions in December, in order to get revisions out in time to have them approved by the Annual Meeting in March.

Next Board Meetings Scheduled For:

The Board voted to have the next three board meetings on the following dates:

January 14, 2003

February 11, 2003

March 11, 2003

HIPLA Data Base Revision:

Steve Koch reported that the revisions are almost done and that they should be operational by first of the year.

Committee Chair Liaisons:

Inventor of the Year – Nominations have gone out. No report on Moot Court and Science Fair because Al Kimball was not present.

New Business:

- Annual meeting of ABA, Litigation Section – Kim invited to be on host committee.
- Gordon Arnold was appointed by the AIPLA to serve as the liaison for HIPLA and State Bar of Texas to the Committee on Law Associations. If there is anything HIPLA wants to communicate to AIPLA – Gordon is the contact.
- State Bar contacted Craig about what HIPLA could do to support the State Bar's Annual Meeting which will be in Houston this year.
- Discussion was had about advertising on the Website. Board decided to decline putting design illustrator adds on the website and remove Jeff William's advertisement.

Adjourned 7:15 p.m.

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